

Position Description

Title: Project Implementation Manager

Location: US Based. Location near major airport preferred

Description: As a Project Implementation Manager you will be responsible for leading the charge in getting customers live on the CellTrak solution.

Responsibilities include the following;

- Defining project scope and objectives;
- Preparing statement of work (SOW) for clients;
- Coordinating with partners to ensure goals are met;
- Working with internal R&D team to insure project delivery;
- Providing web based and on-site training;
- Defining and managing project schedules, dates, timelines and deliverables;
- Manages customer expectations to successfully deliver project;
- Key customer contact from pre-sales thru project completion;
- Project reporting and documentation; and
- Travel may be required and is anticipated to be no more than 40% of time.

Qualifications: The ideal candidate will have strong communications skills, a desire to learn, and a self-motivated work style. In addition, this individual must be a strategic thinker, with the ability to multi-task in fast paced environment.

Professional and Technical Competencies:

- Understanding of project implementation life-cycle;
- Software and mobile device implementation experience;
- Experience with rapid implementation methodologies preferred;
- Knowledge of relational databases, XML, CSS;
- Proficient with MS Office Tools (e.g., Outlook, Word, Excel, Project, PowerPoint, Visio);
- Strong written and verbal communication skills;
- Ability to present to groups and executives; and
- Strong interpersonal skills.

Behavioral Competencies:

- Customer Focused
- Driven for Results
- Integrity
- Big Picture Thinking
- Leadership, Creativity, Innovation
- Teamwork and Collaboration
- Adaptability / Open to Change
- Accountability

Experience:

- 2-5 Years Project Management and Implementation experience preferably in a software company that services the healthcare market.
- Bachelor's degree in computer science / management information systems or equivalent education.

Benefits:

We offer unprecedented benefits to our employees. In addition to a fantastic salary base and compensation plan for all of our positions, we offer:

- Excellent career path
- Healthcare plan (M/D/V)
- Paid holidays
- Stock options
- 401K plan

We work to maintain the best possible environment for our employees, where people can learn and grow with the company. We strive to provide a collaborative, creative environment where each person feels encouraged to contribute to our processes, decisions, planning and culture.

To Apply:

Reliable candidate with excellent communication and interpersonal skills are encouraged to submit their resume and salary requirements to: careers@celltrak.com

CellTrak Technologies, Inc. is the leading provider of mobile cellular solutions to the home health and hospice industry. The company provides a comprehensive suite of solutions for “point-of-care” documentation and visit compliance. CellTrak helps deliver millions of successful visits for homecare at the point-of-care every month. More information about CellTrak and its products can be found on the Company’s website at <http://www.CellTrak.com>

CellTrak Technologies, Inc. is an equal opportunity employer